

## Recruitment Consultant Vacancy

FDM Group has an exciting opportunity available for a Recruitment Consultant to join our Academy team.

FDM group is an international IT services company with over 20 years expertise in providing IT solutions to a range of clients worldwide. Our unique academy programme offers IT training to graduates, followed by roles within our client organizations, and we have Academy training centers in Brighton, London and Manchester.

As FDM continually expands, we are looking for additional candidates to join our friendly and enthusiastic recruitment team. You will source, by various established methods, suitable candidates for our award-winning academy programme.

Your responsibilities will include;

- Sourcing and assessing candidates for the academy
- Interviewing candidates via telephone and face-to-face
- Arranging and coordinating assessment sessions
- Establishing/building relationships with universities, candidates and careers services
- Exhibiting and sometimes even presenting at careers fairs and university campus events
- General administration and other ad hoc duties as required

You will be working within a motivated and sociable team and must be able to demonstrate good teamwork. Essential criteria includes; having impeccable interpersonal and communication skills, as well as the ability to work under pressure with enthusiasm. You must be self-motivated, organized, target-driven and possess adequate IT skills. Previous experience of working in a recruitment role is desirable but not essential, as is knowledge of the IT industry.

If you would like to work in a motivated and friendly atmosphere, in a people-orientated role, with the opportunity for great career progression, then please send a covering letter and CV to [catherine.cheek@fdmgroup.com](mailto:catherine.cheek@fdmgroup.com). To find out more about FDM, please visit our website at [www.fdmgroup.com](http://www.fdmgroup.com)

\*FDM Group is committed to equal opportunities and we welcome applications, which reflect the diversity of our wider community